



# The Shapiro Group

A Service of California Credit Union League

## Questions and Answers about the Shapiro Group List serv

### 1. How does the Shapiro Group List serv work?

The Shapiro Group list serv is an electronic mailing list that is made up of e-mail addresses provided by you. When you post a message to the Shapiro list serv it is delivered to **all** of the subscribers on the list. When you reply to a message from the Shapiro Group list serv your reply is also delivered to **all** of the subscribers on the list.

### 2. What is the address for the Shapiro Group list serv?

[Shapiro@lists.ccul.org](mailto:Shapiro@lists.ccul.org)

Note: you must be a Shapiro Group list serv subscriber before you can post a message on the Shapiro Group list serv.

### 3. How do I remove my name from the Shapiro Group list serv?

To remove yourself from the Shapiro Group list serv simply click on the “unsubscribe link” that is included in the "footer" of every message you receive from the list.

### 4. What if I accidentally post a message to the list serv; can I get it back before it reaches everyone in the group?

All messages that are correctly addressed will be posted to the list serv; you cannot retrieve them.

### 5. Are there any rules associated with using the Shapiro Group list serv?

**YES:**

When replying to a message remember that an email will be sent to **everyone** in the group. If you really only want to reply to the sender of the message then hit forward and send the message to the individual who posted rather than to everyone in the group.

Always put your name and email address at the end of your Shapiro Group list serv messages so that people can send you private responses.

**DON'T SEND ATTACHMENTS ON THE SHAPIRO GROUP LIST SERV.** The Shapiro Group list serv will only accept TEXT messages (any graphic in your salutation, your closing line or in your stationary can render your email “unsendable.”

Remember that most of your fellow list serv subscribers get lots of e-mail, every day, and would probably appreciate **not** receiving more email with responses like, “me too,” or “no,” or “I agree...” In addition, the list serv arena is not the place for certain activities like soliciting votes or money. While politics and finances are a large and important part of business many of your fellow list serv subscribers do not welcome political or monetary requests, so please be respectful of your peers. The list serv administrator does hold the right to remove individuals who abuse the list serv in any way.

Please refrain from any discussion pertaining to rates, fees, or any discussion that could potentially be construed by a third party as "price fixing" or anti-competitive behavior. As a trade association that regularly brings industry participants together in forums such as the Shapiro Group list serv, the law places a higher burden on us to ensure that such activities do not take place. As your League, it is our desire to protect our member credit unions as well as ourselves from even the appearance of impropriety, and to ensure the continuation of cooperative forums such as this.